

100-4590-58

A copy of the By-Laws of the newly established Washington Committee for Democratic Action is as follows:

Article 1

This organization shall be known as the Washington Committee for Democratic Action.

Article 2

The purposes of this organization shall be to assert, defend and extend the democratic process, to maintain constitutional procedures and civil rights, to promote the general economic and social welfare, and to defend the constitutional rights of all individuals and groups to organize to these ends. This is a non-profit organization and shall not engage in any partisan political electioneering.

Article 3

Any individual subscribing to the objectives, Constitution and By-Laws of this organization shall be eligible for membership.

Dues shall be \$1.00 per year, payable at time of joining and on January 1st of each succeeding year. Members joining during November or December of one year shall be considered paid up members for the ensuing calendar year.

Article 4

The officers of the Washington Committee for Democratic Action shall be the Chairman, Vice-Chairman, two General Vice-Chairmen, Executive Secretary, Recording Secretary, Treasurer, and members of the Executive Committee.

The Chairman, Vice-Chairman, 2 General Vice-Chairmen, Recording Secretary, Treasurer, and members of the Executive Committee shall be elected by the membership in accordance with article 8 of the Constitution and By-Laws.

The Executive Secretary shall be appointed by the Executive Committee subject to the approval of the membership.

The duties of the officers shall be as follows:

1. Chairman - Shall preside at all meetings of the Executive Committee and the membership and perform all other duties generally pertinent to his office. He shall be a member ex-officio of all committees. He shall appoint chairmen of special committees not otherwise provided for in the By-laws.
2. Vice-Chairmen - Shall assist the Chairman and assume all the duties of the Chairman in case of absence or inability of the latter to act.
3. Executive Secretary - Shall have custody of and properly maintain the papers and other documents and effects of the general

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08-01-2019 FOIA # 52770  
DOCID: 32732761

office; shall conduct correspondence under the general direction of the Executive Committee; shall perform such other duties as the Executive Committee may delegate; shall be responsible for sending out the notices for membership and Executive Committee meetings; shall be a member ex-officio of all committees and shall coordinate the work of all committees. The Executive Secretary shall have the power to secure such assistance as may be necessary to carry out all duties of this office.

4. Recording Secretary - Shall keep a true record of the minutes of the membership meetings and the Executive Committee meetings.

5. Treasurer-Shall receive and deposit, in such bank as the Executive Committee may direct, all funds and dues; shall issue checks which are to be countersigned by the Chairman or Executive Secretary; and shall keep accounts and submit a monthly report to the Executive Committee. The Executive Committee may from time to time designate someone to assist the Treasurer in the discharge of his duties.

In the absence of the Treasurer, checks may be signed by the Executive Secretary, countersigned by the Chairman

#### Article 5

(First line omitted in duplication)  
members at large.

The Executive Committee shall meet at least twice a month or oftener upon call of the Chairman or upon request to the Chairman of three or more members of the Executive Committee. Seven members shall constitute a quorum of the Executive Committee.

The Executive Committee shall coordinate and review the work of the officers and committees and shall prepare recommendations for consideration of the membership.

When the membership is not in session, the Executive Committee shall be the highest body of the Washington Committee for Democratic Action and shall represent it between meetings when urgent business requires prompt action, but shall in all cases submit reports of its activities at regular meetings of the membership for their ratification.

The Executive Committee may name special committees for the consideration of special problems when necessary.

The Executive Committee may secure an advisory council of not more than twenty members who shall be kept advised as to the activities

of the Committee and whose advice and counsel may be sought on problems confronting the committee at the discretion of the Executive Committee.

#### Article 6

The Standing Committees of the Washington Committee for Democratic Action shall be Membership, Finance, Legislative, Legal, Labor, Minorities, Cooperatives, Publicity, Bulletin and District Affairs.

Members of the Committees may be appointed by the Chairmen of the respective committees.

#### Article 7

Regular membership meetings shall be held on the second Wednesday of each month, at such time and place as may be designated by the Executive Committee.

The day of such meeting may be changed by the Executive Committee when deemed advisable provided the membership is given at least 3 days' notice of such change of date.

Special meetings may be called by the Executive Committee upon not less than three days' notice of such meetings.

Twenty-five members shall at all times constitute a quorum.

Meetings shall be conducted in accordance with Roberts Rules of Order, Revised, when not inconsistent with these By-Laws.

Special meetings of the membership shall also be called by the Executive Committee within two weeks after receipt of a written request signed by 25 or more members. Such request shall set forth the purpose thereof which shall be stated in the notices of such meeting and no subjects other than those stated in the request shall be considered at said meeting.

#### Article 8

Elections by secret ballot shall take place at the regular membership meeting in February. Election of officers for 1940 shall take place at the regular membership meeting in May, 1940.

A Nominations Committee, to consist of five persons, shall be elected at the membership meeting at least one month prior to the date of elections. Such committee shall recommend to the membership nominations for all elective offices, including committee chairmen and members at large. The nominations shall be mailed to all members at least two weeks before the date of election. Additional nominations may be made from the floor at the time of election.

In case of a vacancy in any office, the Executive Committee shall recommend nominees at the next membership meeting after the vacancy occurs. At that meeting additional nominations may be made by any member and election, by secret ballot, shall take place.

#### Article 9

These By-Laws may be amended by a majority vote of a regular membership meeting. The text of amendments proposed at a membership meeting shall be mailed to the membership and voted on at the following membership meeting.

Amendment adopted at meeting at Hotel Hamilton, September 23, 1940.

Article 9 of the By-Laws of the Washington Committee for Democratic Action reads as follows:

'These By-Laws may be amended by a majority vote of a regular membership meeting. The text of amendments proposed at a membership meeting shall be mailed to the membership and voted on at the following membership meeting.'

In accordance with the requirements of Article 9 of the By-Laws, the following amendment to Article 2, which was discussed at the regular membership meeting on July 17, 1940, will be voted upon at the meeting on September 23, 1940. The bracketed part is new.

#### 'Article 2

Any individual subscribing to the objectives, Constitution and By-Laws of this organization shall be eligible for membership.

Dues shall be payable at time of joining and on January 1st of each succeeding year, as follows:

Active membership \$1.00  
Contributing membership \$5.00  
Supporting membership \$10.00  
Sustaining membership \$25.00

The supporting and sustaining membership dues may be paid in quarterly instalments on January 1st, April 1st, July 1st and October 1st of each year.

Members joining during November or December of one year shall be considered paid up members for the ensuing year.'